

COMPANY CHARTER

Allan Corfield Architects Ltd was established to provide a high class economical design service, with a clear focus – *people, place & design*.

In order to obtain the highest standards in both architectural design and customer service, a Company Charter was created. The goals listed below have been created to help exceed our client's expectations.

Allan Corfield Architects will...

1. Understand your requirements and provide a bespoke proposal to match your needs.
2. Provide an accurate and competitive fee proposal at the outset.
3. Confirm your desired means of communication whether it is by letter, email, telephone call or text.
4. Exceed your original thoughts and expectations.
5. Add value to your life and project.
6. Provide clear and accurate 3D graphical representations of your proposals as well as line drawings and specifications, in order to help visualise your project.
7. Respond to queries within 1 business day.
8. Provide a client feedback form at the outset in order to better, future services.
9. Meet and promote the ARB and RIBA codes of conduct, at all times.
10. Promote environmental and sustainable principles in each and every project.

For more information on our work please visit www.acarchitects.biz or call Allan on 01383 737101 or 07702 118846